



## **RESOLUTION No. 2014-3140**

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### **A RESOLUTION ADOPTING THE REVISED PERMIT CENTER FEE SCHEDULE AND INCREASING PLANNING APPLICATION FEES**

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#### **RECITALS:**

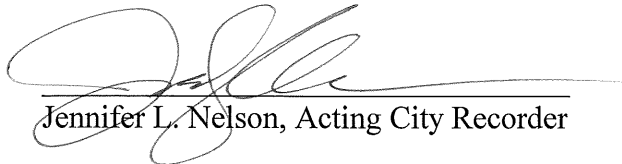
1. Current planning services require a majority of planning staff time, and the revenues for current planning applications do not presently cover the cost of services.
2. A one-time fee increase of 7.5% would help correct the situation, and put the planning division budget on a more sustainable footing.
3. A major increase in the fee schedule requires adoption by the city council.

#### **THE CITY OF NEWBERG RESOLVES AS FOLLOWS:**

1. The city council adopts the revised permit center fee schedule, which includes the planning application fees, as attached in Exhibit A, which is by this reference incorporated. The revised schedule replaces all previous versions of this schedule.
2. The fee increase shall take effect July 1, 2014, in order to give staff time to update the permit software system, the application packets, and the fee guide.

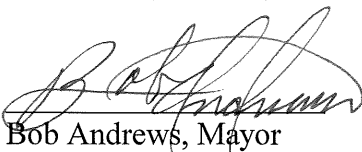
➤ **EFFECTIVE DATE** of this resolution is the day after the adoption date, which is: May 20, 2014.

**ADOPTED** by the City Council of the City of Newberg, Oregon, this 19<sup>th</sup> day of May, 2014.



Jennifer L. Nelson, Acting City Recorder

**ATTEST** by the Mayor this 22<sup>nd</sup> day of May, 2014.



Bob Andrews, Mayor

**Exhibit A to  
Resolution No. 2014-3140**

**NEWBERG PERMIT CENTER FEE SCHEDULE    Effective Date: July 1, 2014**

<b>PRE-APPLICATION REVIEW .....</b>	<b>\$100</b>
<b>TYPE I (ADMINISTRATIVE REVIEW)</b>	
ANY TYPE I ACTION NOT SPECIFICALLY LISTED IN THIS SECTION .....	\$156
PROPERTY CONSOLIDATION .....	\$156
CODE ADJUSTMENT .....	\$387
DESIGN REVIEW - TYPE I (DUPLEX OR COM./IND. MINOR ADDITION REVIEW) 0.3% OF PROJECT VALUE, \$387 MINIMUM	
MINOR MODIFICATION OR EXTENSION OF TYPE I DECISION .....	\$156
MAJOR MODIFICATION OF TYPE I DECISION.....	50% OF ORIGINAL FEE
PARTITION FINAL PLAT .....	\$774 + \$70 PER PARCEL
PROPERTY LINE ADJUSTMENT .....	\$774
SIGN REVIEW.....	\$70 PLUS \$1.00 PER SQ. FT. OF SIGN FACE
SUBDIVISION, PUD, OR CONDOMINIUM FINAL PLAT .....	\$1548 + \$70 PER LOT OR UNIT
<b>TYPE II (LAND USE DECISION)</b>	
ANY TYPE II ACTION NOT SPECIFICALLY LISTED IN THIS SECTION .....	\$774
MINOR MODIFICATION OR EXTENSION OF TYPE II DECISION .....	\$156
MAJOR MODIFICATION OF TYPE II DECISION .....	50% OF ORIGINAL FEE
DESIGN REVIEW (INCLUDING MOBILE/MANUFACTURED HOME PARKS) 0.6% OF TOTAL PROJECT COST, \$774 MINIMUM*	
PARTITION PRELIMINARY PLAT .....	\$774 PLUS \$70 PER PARCEL
SUBDIVISION PRELIMINARY PLAT .....	\$1548 PLUS \$70 PER LOT
VARIANCE .....	\$774
*FOR ANY DESIGN REVIEW FEE IN EXCESS OF \$10,000, 50% OF THE DESIGN REVIEW FEE IS DUE AT TIME OF APPLICATION AND 50% DUE AT TIME OF BUILDING OR SIMILAR PERMIT ISSUANCE.	
<b>TYPE III (QUASI-JUDICIAL REVIEW)</b>	
ANY TYPE III ACTION NOT SPECIFICALLY LISTED IN THIS SECTION.....	\$1639
ANNEXATION.....	\$2155 PLUS \$210 PER ACRE
COMPREHENSIVE PLAN AMENDMENT (SITE SPECIFIC).....	\$2021
CONDITIONAL USE PERMIT .....	\$1639
MINOR MODIFICATION OR EXTENSION OF TYPE III DECISION .....	\$156
MAJOR MODIFICATION OF TYPE III DECISION .....	50% OF ORIGINAL FEE
HISTORIC LANDMARK ESTABLISHMENT OR MODIFICATION .....	\$0
HISTORIC LANDMARK ELIMINATION .....	\$1880
SUBDIVISION PRELIMINARY PLAT .....	\$1548 PLUS \$70 PER LOT
PLANNED UNIT DEVELOPMENT .....	\$3273+\$70 PER LOT OR UNIT
ZONING AMENDMENT (SITE SPECIFIC) .....	\$2069
<b>TYPE IV (LEGISLATIVE AMENDMENTS)</b>	
COMPREHENSIVE PLAN TEXT AMENDMENT OR LARGE SCALE MAP REVISION.....	\$2322
DEVELOPMENT CODE TEXT AMENDMENT OR LARGE SCALE MAP REVISION.....	\$2322
<b>APPEALS</b>	
TYPE I OR II APPEAL TO PLANNING COMMISSION.....	\$445
TYPE I OR II APPEAL TO CITY COUNCIL .....	\$805
TYPE III APPEAL TO CITY COUNCIL .....	\$945
TYPE I ADJUSTMENTS OR TYPE II VARIANCES THAT ARE NOT DESIGNED TO REGULATE THE PHYSICAL CHARACTERISTICS OF A USE PERMITTED OUTRIGHT .....	\$250
<b>OTHER FEES</b>	
COMMUNITY DEVELOPMENT FEE .....	0.75% OF PROJECT COST
CITY HALL FEE.....	0.25% OF PROJECT COST
(THE ABOVE TWO CHARGES ADDED TO ANY BUILDING PERMIT APPLICATION)	
ENGINEERING REVIEW AND INSPECTION .....	5% OF PROJECT COST (2% DUE AT TIME OF SUBMITTAL)
EXPEDITED LAND DIVISION .....	\$5750 + \$70 PER LOT OR UNIT
URBAN GROWTH BOUNDARY AMENDMENT .....	\$3675
VACATION OF PUBLIC RIGHT-OF-WAY .....	\$1525
<b>LICENSE FEES</b>	
PEDDLER/SOLICITOR/STREET VENDOR.....	No fee (Business License fee only)
TEMPORARY MERCHANT.....	\$95/45 days or \$310/perpetual

**ADOPTION AND REVISION HISTORY:**

Adopted by: Resolution 98-2122, July 6, 1998

Amended by: Resolution 99-2214, December 8, 1999

Resolution 2000-2265, October 2, 2000

Resolution 2001-2318, November 19, 2001

Executive Order January 2, 2007 (Reso. 99-2210)

Executive Order October 24, 2008

Executive Order, December 16, 2002 pursuant to Resolution 99-2210

Executive Order, January 22, 2002 pursuant to Resolution 99-2210

Resolution 2004-2466, November 3, 2003

Resolution 2007-2752, December 3, 2007

Executive Order November 29, 2011(2011-32)

Executive Order October 24, 2012(2012-34)

Resolution 2014-3140, May 19, 2014